



St James'
Church of England School

Every Child Every Chance Every Day

St James' CE Junior School

School Prospectus

2023

**Reginald Street
Derby
DE23 8FQ
Telephone: 01332 854986**

**Email: admin@stjames.derby.sch.uk
Executive Headteacher: Mrs J Gallimore
Head of School: Mr. D Walls
Chair of Governors: Mrs Ann Cruickshank**

Introduction

Welcome to St James' CE Junior School. We hope that your child's learning experience here will be a happy one. We look forward to getting to know you better in the coming years and look forward to working with you as partners in the education of your child.

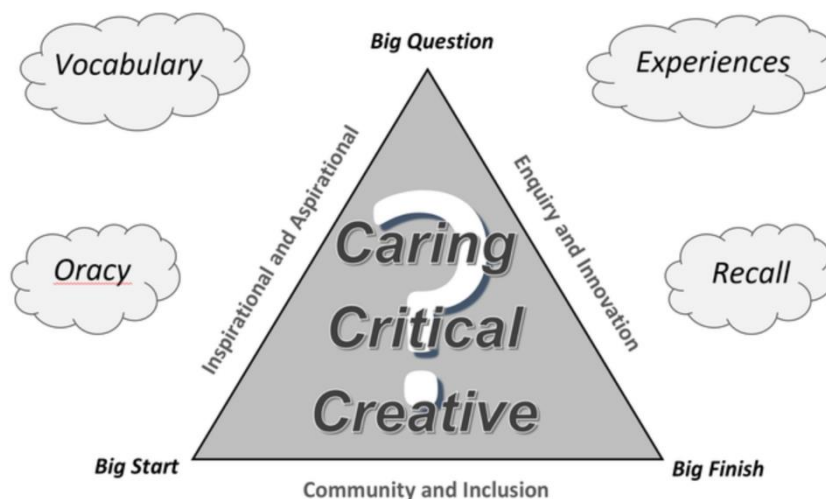
Our School Values:

GROW

G Grateful
R Respectful
O Outstanding
W Welcoming

Curriculum

Our curriculum is so important in ensuring children love school and love learning. We have designed it to provide our children with a broad range of engaging topics which children love. A curriculum map for each year group can be found on our school website.



Behaviour

Values	School Code
	At St James' we:
G rateful	G ive thanks every day
R espectful	R emember our manners
O utstanding	O nly ever do our best
W elcoming	W alk around school wearing a smile

For more information please see our Good Behaviour Policy which can be found on the website.

Working with Parents and Carers

Senior leaders are available to speak to you at the start and end of the day. If you have any concerns then we ask that you book an appointment to speak to your child's class teacher first as often problems can be solved quickly without involving the Head of School. However if you would like to speak to a senior leader you can see us on the playground, in school or make an appointment through the school office.

School Uniform

We believe that school uniform is important and all children must wear the following

- Navy sweatshirt, cardigan or jumper, with school logo
- White polo shirt, blouse or shirt
- Grey, black or navy skirt, pinafore or trousers
- Grey, black or white socks or tights
- Black shoes (low heel) – not pumps, trainers or boots
- Striped or checked blue dress (summer)
If a headscarf is worn, this should be white or navy

No jewellery should be worn, apart from a small pair of studs for pierced ears and a discreet religious symbol. All jewellery must be removed for PE lessons.

Physical Education

To participate fully, children will need the following:-

- Black or grey shorts or jogging bottoms
- Black pumps (slip on)
- Trainers for outdoor games
- Children will be given a PE shirt
- PE hoodies are available to purchase by placing an order at the school office but these are not compulsory.

For safety reasons, children are asked to remove earrings and watches for P.E. lessons.

Children should come to school dressed in PE kits on their PE days.

School Session Times

School starts promptly at **8:45 a.m.** Children come into school from 8:30am until 8:45am.
School finishes at **3.15 p.m.**

Morning Break:

Years 3 & 4: 10.30 a.m. – 10.45 a.m.
Years 5 & 6: 11.00 a.m. – 11.15 a.m.

Lunchtime:

Years 3 & 4: 11.45am – 12:30pm
Years 5 & 6: 12:30pm to 13:15pm

Breakfast Club

The **free Breakfast Club** is held in the School hall from 8.00 – 8.30 a.m. every day. Children will receive a healthy breakfast (toast and/or cereal and juice) and have the opportunity to play games, read or make crafts. Children must arrive before 8:20am to access breakfast club.

Lunchtime

- a. Children may go home for lunch – they must be collected and returned to school by an adult
- b. Children may bring a packed lunch
- c. Children may have a cooked dinner

School dinners are cooked on-site and are served in a cafeteria system. Every day there is a choice of three main courses, including a vegetarian option, followed by a choice of dessert. All meat served is halal.

Meals are currently **£ 2.25 per day, £ 11.25 per week**. This may change if there are increased costs.

Free school meals are available under certain circumstances. You may qualify if you are in receipt of any of the following:

- o Income Support
- o Income-based Jobseeker's Allowance
- o Income-related Employment and Support Allowance
- o Support under Part VI of the Immigration and Asylum Act 1999
- o The guaranteed element of Pension Credit
- o Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- o Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- o Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Allergies: Information about allergens contained in school meals can be obtained from the school office. Please complete the relevant paperwork if your child suffers from an allergy.

We aim to be a NUT FREE school so ask parents not to include nuts in children's packed lunches. Thank you.

Keeping Safe and Healthy

Travelling to and from school

We take the safety of our children seriously, and therefore we require children to be collected from school by an adult (over the age of 16). We will allow children in Years 5 and 6 to walk home alone or with a sibling if we have received a signed consent form from a parent and they are not staying for an after school club.

If it is necessary to use a car, please park away from the school, with due regard for our neighbours. There should be as few moving vehicles as possible where children are coming and going to school. The council operates a fine system for vehicles stopping or parked on the school marking.

There is a lot more useful information available on our website, these include;
<https://www.stjames.derby.sch.uk/>

Good Behaviour Policy

First Aid Policy

Administration of Medicine Policy

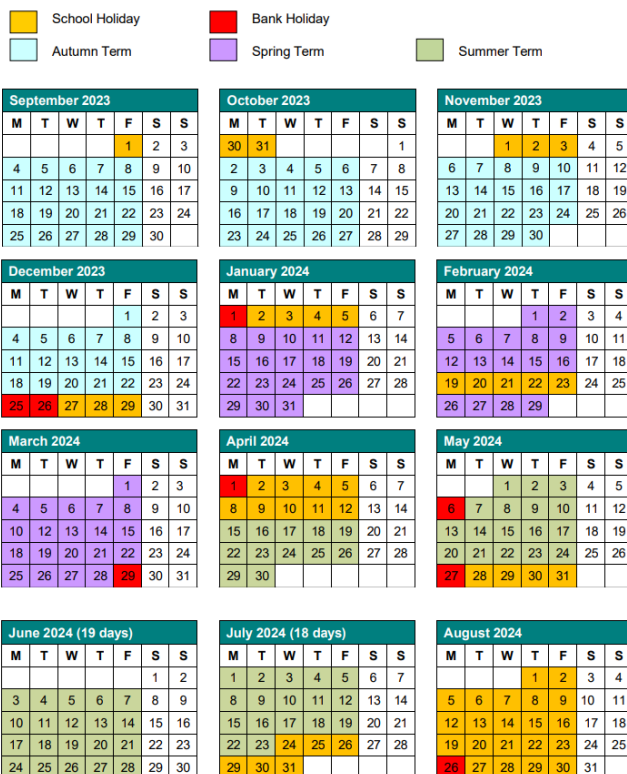
Safeguarding Policy

Complaints Procedure

School Term Dates:

Term dates for the school year are shown below. We will inform you of the dates of INSET days.

**School Term and Holiday Dates
2023-2024**



195 Days – including up to 5 days to be taken as professional development days for teaching staff.



Derby City Council

Contact Details:
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Reginald Street
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